



Education Department Internship

Applications are being accepted for Fernwood's 8-week Education Department Internship. The internship provides a unique opportunity for students to gain practical work experience while working with staff, volunteers, and visitors in a public garden setting. Students will also have the opportunity to help plan and participate in selected Fernwood educational programs, projects, and events.

Responsibilities and Expectations

Students will assist with the organization and gathering of materials for youth and adult art, history, and environmental education programs, webinars, workshops, and offsite presentations. They will assist with the preparation, set up, and presentation of on-site activities such as adult classes, group tours, school field trips, summer day camps, and scout badge workshops. They will also help to review, research, and consolidate information for docent programs focused on Fernwood's history, natural features, and gardens. In addition, they will have the opportunity to develop a program, display, video, or research project to share publicly with Fernwood visitors.

Compensation

Interns will be paid an hourly wage for their work at the rate of \$15.00/hr. for 8 weeks. The weekly work schedule is three to four days per week, Tuesday through Friday and a Saturday/Sunday option, 8 hours per day plus a half hour for lunch which is unpaid. Total paid compensation is for 32 hours per week. Interns are expected to have good attendance. Occasionally selected evenings and weekends will require extended hours and adjustments to the weekly schedule.

Dress Code and Tools

- Pants, shorts, shirts: student's choice of clean and neat shorts or pants worn to the waist (no sagging, no writing, rips, tears, etc.)
- Shoes: intern's choice, but no flip-flops or flimsy shoes. Work or hiking shoes/boots are recommended when working outdoors.
- Hats/sunglasses/sunscreen when needed

**Applicant Guidelines**

All interested students are encouraged to apply. Preference will be given to those with the following:

- Studying education, environmental studies, horticulture, sustainability, art, history, or a related subject
- Current enrollment in a college or university
- Access to a car with a valid driver's license

Other Information

Candidates will be contacted via phone for an initial phone interview. In-person interviews will take place at Fernwood. For questions, contact Director of Education, Michelle McCoskey, at mmccoskey@fernwoodbotanical.org.